



OES Elementary Handbook Addendum 2020-21

Dear Parents and Guardians,

As we enter this “new normal” for the 2020-21 school year there are a few things that will change with policies and procedures. Any change that is made is for the health and safety of our students and faculty as well as our families. Please know that they are not being added to the regular handbook in hopes that we can leave them out in the years to come. Please be mindful that some of these things may change due to new information and circumstances. Thank you in advance for your understanding and flexibility.

- If someone in your home or someone you know exhibits symptoms or tests positive for COVID-19, please contact your child’s teacher, the school nurse, or an administrator as quickly as possible.
- No visitors will be allowed into the building to walk students to their classroom, or to visit a classroom or the cafeteria.
- All large group events such as literacy night, grade level programs, awards day, etc. will not take place.
- No field trips will be planned.
- No club days
- Please send a water bottle with your child. Water fountains will be turned off, but students can use the water bottle refilling stations.
- Within the classroom family students and teachers will social distance as much as possible. If a health care provider has directed your child to wear a mask all day or additional personal protective equipment please communicate that with our school nurse and with your child’s teacher.
- The state department will be sending attendance policy updates. These will be shared as soon as we receive them.
- Transportation- the maximum number of students allowed on buses is 66% capacity. Please be patient and flexible as drivers may have to do multiple routes in the afternoons.

- Breakfast/Lunch will be grab and go. For lunch there will be one hot and one cold entree option. For lunch, we will alternate when students eat in the cafeteria and the classroom to allow for social distancing. Teachers can also take their students outside for lunch.
- Students will be unable to use shared supplies/materials - please be sure to send your child to school with their own supplies listed on the school supply list.
- Dress code will now include PPE
- Students will be allowed to check out library books. We will modify how this is done so that students only touch the books they want. All books will be sanitized when they are returned.
- We will encourage teachers and parents to host phone conferences or video meetings when possible. Whenever face-to-face meetings are held in instructional areas, parents and guests should take the following precautions:
 - Respond to the COVID-19 questionnaire prior to entering instructional wing;
 - Have temperature checked prior to entering instructional wing; and
 - Use personal protective equipment (PPE), such as masks, during the meeting.
 - Areas will need to be cleaned after the meeting
- Birthday treats will still be allowed, but they MUST be store bought and SEALED when they arrive at school.
- Our school nurse has and will continue to receive ongoing training in proper protocols for school nursing.

Students and employees will be required to wear masks while visiting the nurse as well as following strict social distancing guidelines. Sick students will be isolated until picked up by the parent/guardian.
- Students will have recess with their classroom family. They will not use any playground equipment that will be accessed by other students.
- Students will also continue to have special area classes. These teachers will go to their classrooms and PE will be outside weather permitting.